

2017-2018 Important Dates & Holidays

Below is a list of approved school holidays and important dates. A complete school calendar will be published on the website in June.

August 16	FIRST DAY OF SCHOOL
September 4	Labor Day (No School)
October 11	PSAT/SAT (Noon Dismissal)
October 13	Noon Dismissal (Faculty PD—PM)
November 20-24	Thanksgiving Holiday
December 13-15	Mid-term Exams (Noon Dismissal) <i>Make-Up Exams on Dec 18</i>
December 15 - January 2	Christmas & New Year's Holiday
January 3	Classes Resume at 10am
January 15	Martin Luther King Jr. (No School)
February 9	<i>Career Day</i> (Noon Dismissal)
February 19	President's Day Holiday (No School) <i>Inclement Weather Make-Up Day</i>
March 2	Noon Dismissal (Faculty PD—PM)
March 12-16	SPRING BREAK (No School)
March 30	Good Friday (No School)
April 2	Easter Monday Holiday (No School) <i>Inclement Weather Make-Up Day</i>
April 27	Battle of Flowers (No School)
May 27	High School Baccalaureate & Graduation
May 28	Memorial Day Holiday (No School)
May 29	8th Grade Graduation
May 29-31	Final Exams (Noon Dismissal) <i>Make- Up Exams on Jun 1</i>

PROVIDENCE
THE COLLEGE PREPARATORY SCHOOL FOR GIRLS GRADES 6-12

New Parent Survival Guide



A commitment to Catholic education by the Sisters of Divine Providence since 1951

School Day:

Each Day the Call Bell (Tardy Bell) rings at 8:00 AM. All students regularly report to an advisory class, assigned according to the student's grade level. Advisory time is for students to get critical information regarding class activities, campus events, and academic advising. During this time our broadcast students produce, *ProvetTV*. This is an closed broadcast of community news and announcements.

Students attend class on an A/B day alternating schedule (Block Schedule). A and B days are noted in a student planner. Special Bell schedules are used for Mass and Assemblies, which allot time for these special events.

Each day the dismissal bell rings at 3:05 PM. At 3:00 PM student council officers lead the community with end of day prayer followed by campus announcements over the PA system. These announcements and each *ProvetTV* broadcast are also posted on the Online Parent Portal.

Attendance:

A parent/guardian MUST call the Attendance Clerk at 224-6651, ext. 201, by 9:00 AM when a student is going to be absent.

Following an Absence, the student will report to the Attendance Office before the next regularly scheduled advisory and present the signed/dated note from parent/guardian or doctor explaining the reason for absence.

Absences due to Teen ACTS Retreats or any other officially sponsored parish religious retreats may be excused. Written verification from the sponsoring organization/parents is required at least 2 weeks in advance to grant an excused absence.

Students are tardy to school if they are not in advisory when the bell rings.

More information can be found in the student-parent handbook.

**For the most current school information visit our website at
www.providencehs.net**

Leader: Let Us Remember:

All: That we are in the Holy Presence of God

Act of Abandonment

Blessed John Martin Moye

Founder of the Sisters of the Congregation of Divine Providence

Holy, wise, generous, and loving Providence!

We thank you for the many blessings you have given to us up to this moment. And we place our trust in your continued care for us and in your unconditional love. We ask that you guide us in your ways, govern us at every moment of our lives, and bring us to the fullness of being that you have destined for us from all eternity.

May we please you and give you glory forever.

Amen.

Leader: Praised and Blessed be Divine Providence:

All: Now and Forever

This "Providence Prayer" is recited by the entire Providence Community at the close of every school day.

Congregation of Divine Providence

Sr. Ann Petrus, CDP

CDP Superior General

Board of Directors

Chair Carmen Hinojosa-Laborde '76

Vice Chair Liz Melson '75

Treasurer Sr. Alma Rose Booty, CDP

Secretary Mary Botello '70

Providence Community Association

The PCA is an organization we wish all parents, teachers, and alumnae to be a member. No membership fee required. The PCA is called upon for service hours, donations, fundraising and support of the many events and activities our students participate in. Major events that we seek parent involvement are shared at the Parent Info Night in August. Parents can sign up to volunteer at each of these event and serve on various committees.

Quarterly Meetings are held at 6:00 pm in the Cafeteria or Gym.

School Hours

7:00 AM - 4:00 PM

These hours are subject to change due to holidays, in-service or other campus events that might arise during the year.

(P) 210 224-6651

(F) 210 224-6214

Uniforms:

1. Students are required to wear the school uniform each day, unless a day is designated as a non-uniform dress day.
2. The skirt and short length must be no more than 3 inches above the bend at the back of the knee.
3. No hooded sweatshirts of any type are to be worn on any school day.
4. Athletic team warm-ups of any type may not be worn during the school day.
5. Gently Used Uniforms are sold during the summer!

Online Parent Portal:

Check all of the following and the Providence website.

Academic progress

Grades

Assignments

Service Hours

Email Teacher

Calendar of School Events

School announcements

And much more

Library:

Library Hours: Monday through Friday 7:00AM to 5:00PM

These hours are subject to change due to holidays, in-service or other campus events that might arise during the year.

Middle School students in the library between 4:00PM and 5:00PM must be signed out by their parent/guardian.

Service Hours:

Service hours are required for all students.

MS 10 hours per year (all 10 hours can be completed at PCS)

HS 25 Hours per year (only 10 hours can be completed at PCS)

Students must turn their service hours to the service hour coordinator each quarter when they are completed. These hours are then posted on their Report Card.

Safety/Supervision:

Providence is a closed campus. Once on the school premises students may not leave campus and return to campus without administrative and parent/guardian approval. An officer is present on campus after school from 3:00 PM—5:30 PM, and at community events hosted on campus.

The school cafeteria and library are open at 7:00 AM for students who arrive early.

At 4:00 PM, all students must clear the hallways if they are not with an assigned sponsor/coach for extra-curricular activity or teacher for tutoring.

- Middle School students must go to the library from 4:00-5:00 PM where a parent./guardian must sign them out.
- High School students may wait on the front porch or in school lobby. HS students do not have to be signed out by a parent/ guardian.
- Middle school students not picked up by 5:00 PM from the library will be assigned to an administrator and must be picked up and signed out by 6:00 PM. A \$10.00 fee per day will be assessed. Parent/Guardian may pre-pay \$100 in the first week of the month for each month after-school supervision is needed.

Traffic Flow/Parking:

There are two entrances to the Providence Campus from St. Mary's Street.

- The Sr. Antoinette Gate is closed during the day from 8:30 AM—2:00PM for security.
- Everyone must exit on the side of the Gym to Brooklyn Ave.
- During peak hours (e.g. before and after school or during campus wide functions) you must exit to the right on Brooklyn Ave.

Visitors may park along the Friendship Circle and on the right side on Sr. Antoinette Drive for events on campus during school hours.

After school, numbered parking spaces are available to any visitor.

More information can be found in the student-parent handbook.

ATHLETICS

High School sports teams compete as a member of Texas Association of Private and Parochial Schools (TAPPS) in class 5A.

Volleyball Cross Country Basketball Swimming
Track & Field Softball Bowling

Middle School sports teams compete as a member of the Archdiocesan Independent Athletic League (AIAL) in class 2A.

Volleyball Cross Country Basketball Track & Field Softball

Both leagues have minimum eligibility requirements that student-athletes must meet, along with sportsmanship and scheduling guideline. This information is presented annually at an Athletics Info Night in early August. Each sport also conducts a pre-season meeting prior to or in the first week of the season.



Clubs/Organizations

MIDDLE SCHOOL

Student Council*

NJHS*

Fitness Council*

Math & Science Club

Art Club

Page Turners Book Club

Strings Club

French Club

Drama Club

Liturgical Choir

Moye Prayer Group

HIGH SCHOOL

Student Council*

NHS*

Natl. Spanish Honor
Society*

Natl. Art Honor Society*

Mu Alpha Theta*

Progressions Dance
Troupe*

Show Choir*

Fitness Council*

Rotary Interact

Global Justice Com-
mittee

Liturgical Choir

Moye Prayer Group

Page Turners Book Club

Drama Club

French Club

Ecology Club

*denotes club/organizations that conduct elections/auditions or students must