



Providence Catholic School Academic Overview for the 2020-2021 School Year

Providence will allow for a student to choose between 100% Online and Flexible In-Person learning in order to meet her and her family's health, safety and academic needs.

Despite the uncertainty of next school year for so many of us, Providence Catholic School is committed to the health and safety of our students, teachers and community. Providence Catholic School will continue to offer an excellent education. The following plan outlines the Academic structure for both in-person and online learning. This plan is flexible to adapt to the ever-changing environment we are in during this pandemic Prior to August 1st, we will ask each family to sign up for the structure for planning purposes; however, the plans for each student may be adjusted based on their health and academic needs.

A detailed Operational Plan for all staff, students and visitors on campus will be finalized after Summer school and camps are complete. The current [Summer Operational Plan](#) is adapted from guidelines set forth by Center for Disease Control (CDC), the Texas Department of State Health Services, Texas Catholic Conference of Bishops (TCCB), Texas Education Agency (TEA) and the University Interscholastic League (UIL). These plans may be revised with any updated guidelines

Providence continues to offer a rigorous curriculum to prepare girls for college that is accredited by TCCB.

- Accelerated Middle School Courses in Math, English and Foreign Language. Eight grade students can earn up to 4 HS credits.
- Elective Course in all subjects. In addition, Providence offers Fine Art Electives, Internship, Broadcasting, JROTC, and Health Career electives.
- 14 AP Courses
- 16 Pre-AP & Honors Courses
- All courses meet AP and TEA standards for curriculum and instructional time.

Important Information for the 2020-2021 School Year:

- First day of school August 17, 2020
- Block schedule kept Monday through Thursday with 4 A day classes and 4 B day classes on an alternating schedule. Friday's will be used for virtual academic guidance, virtual group counseling sessions, and virtual class meetings. As well as, in-person small group meetings, electives, extracurricular activities and tutoring time.
- Academic hours are 8am to 4pm, Monday through Friday. Providence calendar meets the requirement of number of school days and professional development for faculty and staff. Deadlines for assignments for each class will be Wednesdays and Fridays and be kept consistent for both online and in-person learning.
- All courses and electives will be offered in person and online for the 20-21 school year. Due to some class sizes, a course may subdivide into smaller groups in which a group may need to work online.
- Students and their families have the flexibility to choose what type of environment they will learn.

- HS students who wish to move to each classroom must practice social distancing, hand washing and wearing face coverings throughout the school day. Passing periods will stagger for each grade level to limit the number of students in the hallways.
- HS students who wish to come to school but not move from class to class, must bring their own laptop with video capabilities in order to join each class virtually. These students would be isolated in the library or NCC.
- MS students will stay in one classroom throughout the school day and the teacher will move from class to class. (Exception elective classes for Fine Arts and PE, and 8th grade students taking HS classes).
- Any student has the option to remain at home and join all classes through a virtual classroom during scheduled times. Assignments and deadlines will be the same for in person or online learning.
- Clubs and Organizations will follow a monthly meeting schedule and accommodate in person and virtual meetings at 3:30pm during the week.

Overview of Online Learning:

- All students are set up on Providence's G-Suite for Education, which is monitored at all times to ensure online safety and oversight. Her Providence email will be linked to her Plus Portal account which is a platform for all classes and portal for grades and school resources.
- Virtual class time through Google Meets follows the same in-person block schedule each week. Virtual class time will follow the same in person class time to allow for a family to have flexibility should a health issue arise.
- Virtual class time is 90 minutes which will include lesson from teacher, interactive learning and problem solving, discussions and any assistance with assignments.
- Expectations and guidelines for Study Skills, Assignments, and Assessments will be outlined in the class syllabus. In addition, the first week of school will include an orientation and practice of each for class.
- All classes, including clubs and organizations, will be set up on Google Chat with all students for each group and teachers/sponsors. Google Chat will be used for teachers to send reminders of upcoming deadlines and a place for students to reach out to both teacher and students to ask questions and seek any clarifications that are needed.
- Teachers will be available by email or Google Chat between 8am to 4:30pm. In most cases, teachers are able to respond in the evening as well.
- Consistent routines will be established in each class to help students build successful habits.
- Weekly Assignments will have a deadline of Friday 8pm for HS courses. MS courses will have a Wednesday deadline and a Friday deadline of 8pm. Long-term projects, essays or research will have multiple checkpoints.
- If a student after two weeks falls behind or is not showing progress with online learning, the teacher will call the parent to set up a video conference with student and parent.

Expectations of Students during Online Learning:

- All students, MS and HS, are expected to use the teacher and lessons as a resource for online learning and should not rely on a parent or guardian "teaching" them at home.

- Students must log into Plus Portal each day and check the class pages on the days of class. This is similar to checking the white board upon entering a teacher's classroom to review the day's topics and write down assignments in the planner.
- Students should check the emails and messages in Plus Portal as well as their Gmail account at least twice each school day. Although not required, we recommend students have the following apps on their smart phone: Student Plus, Gmail, Google Chat, Google Meet, and Google Drive. It is highly recommended that a student have access to a lap top computer and Internet for at least 4 hours each school day. If a student is unable to obtain these resources, please contact the school for assistance.
- Students are expected to submit all work by weekly deadlines. Assignments completed after the deadline are subject to the Late Work policy.
- Students must be present by video for Google Meet class time. Should a student not be able to attend, an email notice to include parents and academic staff is required for an excused absence.
- Communication both written and verbal should always be respectful, use complete sentences, and sign with first and last name.
- Students should dress in Blue and White dress guidelines during Google Meet class time. School uniforms should be worn for any recording, performance or presentation.
- A student and/or parent is expected to communicate via phone call or email with academic staff or administrator to notify the school of any extenuating circumstances that will prevent a student from completing an assignment by the established deadline.

Questions? Contact Elise Denoux, ACDP, Assistant Principal
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